



# Winter Quarter Collaboration Day

February 2, 2017

TLC Winter Quarter Collaboration Day, Thursday, February 2, 2017, is designed to provide an opportunity to work collaboratively on important matters that require joint effort. All employees are **invited** to participate in Collaboration Day, but participation is **voluntary**. Faculty who participate during their class time should make alternative arrangements for their classes. Supervisors are encouraged to support participation of classified and exempt staff. If you have questions, or if you would like your session added to the schedule, please contact Coryl Celene-Martel at [coryl.celene-martel@seattlecolleges.edu](mailto:coryl.celene-martel@seattlecolleges.edu) or phone 934-3776.

## GENERAL SESSIONS – Thursday, February 2, 2017

TIME/PLACE	FACILITATOR	TOPIC
9:30 – 11:00 North Star Dining Room	NSC Manager of Retention and Completion, Juan Gallegos	<b>Immigration and Sanctuary Campuses Discussion.</b> At the Fall Quarter Collaboration Day meeting, the Diversity and Inclusion Facilitators group decided to continue, focusing on a reading and discussion format. At the center of today's discussion will be an American Council of Education (ACE) Issue Brief entitled <a href="#">Immigration Post-Election Q &amp; A: DACA Students, Sanctuary Campuses, and Institutional or Community Assistance</a> . Everyone is welcome and invited to join in the discussion and participate in this community whether or not they have read the article.
11:15 – 12:15 North Star Dining Room	Ann Richardson, NSC Director of Grants and Planning	<b>Grants 101.</b> This training is for any faculty or staff member interested in applying for a government, foundation, or corporate grant. We will review some basic guidelines for assessing grant opportunities, tips for "subject matter experts" on putting together a successful application and how we work with you on that, and our own college processes and resources for supporting grant application efforts. Everyone welcome!
12:30 – 2:30 North Star Dining Room	Distinguished Guest Speaker, Dr. Geneva Gay	<b>Creating a Culturally Inclusive Campus.</b> "A culturally inclusive campus is an engaging, interactive, and safe place where students, staff, and faculty may all participate fully in a welcoming and respectful learning and working environment." That's a great start--and there's more! Everyone is cordially invited to join our Guest Speaker, UW Professor of Education and Distinguished Scholar, Dr. Geneva Gay, for a deeper look into what it takes to create a truly culturally inclusive campus. For more information about Dr. Gay's Program Affiliations, Research Areas, and her many awards, please visit her UW website at <a href="https://education.uw.edu/people/faculty/ggay">https://education.uw.edu/people/faculty/ggay</a> .



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		To catch her in action, check out these YouTube videos - <a href="https://www.youtube.com/watch?v=KBlgSwx_qvw">https://www.youtube.com/watch?v=KBlgSwx_qvw</a> (about 10 minutes) <a href="https://www.youtube.com/watch?v=qjMMpriR16">https://www.youtube.com/watch?v=qjMMpriR16</a> (about 5 minutes) <a href="https://www.youtube.com/watch?v=Fi8PIJD9-Mk">https://www.youtube.com/watch?v=Fi8PIJD9-Mk</a> (about 7 minutes)
<b>2:30 – 3:30</b> <b>TLC LB3231C</b>	<b>Joyce Hansen, District Director of Web Services, and Robert Scribner, District Faculty Development Coordinator</b>	<b>NEW Instruction Support Tools for Faculty and Administrators.</b> Thanks to the creativity and follow-through of Joyce Hansen and her Web Services team, some great new online tools are now available. (Please be sure to bring your SID and PIN so you can log in to try things out during the hands-on portion of the workshop.) <b>Enrollment Reports</b> is a web-based application that can track critical enrollment data in near real time, and lets you view enrollments for all the classes you teach (all courses or eLearning courses) all on one screen. You can even build custom reports by a number of useful criteria, and save them for comparison and later reference. <b>Instructor Notes</b> is a simple, yet powerful, tool that lets instructors insert custom messages <i>directly</i> into the Online College Catalogue. For example, “Please arrive 10 minutes early and bring your toolkit to the first class” or the URL for the course website. <b>Course Evaluations</b> provides a handy interface for ordering evaluations online, lists all quarterly due dates, and allows you to easily review the feedback from your students. Finally, the <b>Faculty Grants Tour</b> will highlight Faculty Development and Curriculum Development Grants information and availability, and other useful features of the Faculty Development website.

### GROUP SESSIONS – Thursday, February 2, 2017

TIME/PLACE	FACILITATOR	TOPIC	
Multiple Times and Locations	Multiple Facilitators and Presenters	<b>ESL/IEP Collaboration Day: Winter 2017</b>	
		<b>9:00 – 11:30 AM</b> HS 2535A <b>Incorporating Employability Skills into ESL Lesson Plans</b>	ESL Facilitator: Jim Eaton
		<b>12:00 – 1:00 PM</b> IB 3327 <b>Grammar Discussion &amp; Presentation of Ideas</b> <i>12:00 - 12:15 Editing Warm-up and Discussion</i> Presenter: Anne Forester <i>12:15 - 12:30 What Do You Mean Grammar</i>	IEP Facilitator: Anne Forester Presenters: Jim Eaton, Sarka Faltinova

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		<p><b><i>Instruction Doesn't Have To Be Boring?: Moving Beyond The Grammar Worksheet</i></b>          Presenter: Jim Eaton          12:30 - 12:45 <b><i>Grammar Production Ideas</i></b> Presenter: Sarka Faltinova</p>	
		<p><b>1:00 – 2:00 PM</b> IB 3327  <b>Reading/Writing Discussion &amp; Presentation of Ideas</b>          1:00 - 1:20 <b><i>Reading Apprenticeship</i></b>          Presenter: Erica Lone          1:20 - 1:40 <b>Discussion</b>          1:40 - 2:00 <b>Open discussion time/break</b></p>	<p>IEP Facilitator:          Anne Forester          Presenter:          Erica Lone</p>
		<p><b>2:00 – 3:00 PM</b> IB 3327  <b>MCOs Reading/Vocabulary, Writing, and Grammar</b></p>	<p>IEP Facilitator:          Anne Forester</p>
		<p><b>3:00 – 4:00 PM</b> IB 3327  <b><i>Cohort Collaboration: Plans weeks 6 – 10, final exams</i></b>          3:00 - 3:20 <b>4W Cohorts</b>          3:20 - 3:40 <b>Grammar Cohorts</b>          3:40 - 4:00 <b>LS Cohorts</b></p>	<p>IEP Facilitator:          Anne Forester</p>
		<p><b>6:30 - 8:50 PM</b> IB 3305  <b>CASAS Proctor Training</b> (Level 2-6 instructors)          Level 2-6 classes will be canceled and instructors will receive 3 hours stipend once this online training is finished.</p>	<p>ESL Facilitator:          Jim Easton</p>

**SAVE THE DATE!** Next Collaboration Day: Fall Quarter 2017- Date TBD