

# Financial Aid Program Change Request Form

**Instructions:** Please attach the information requested below and submit it to the Financial Aid Office with this appeal, if you are changing your program of study. You may use the back of this form to respond to the questions asked, be sure to respond to all questions. The Financial Aid Office will notify you via email or mail indicating whether or not your funding request has been approved

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## Student Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ SID \_\_\_\_\_

What is your current program of study? \_\_\_\_\_

What is your new program of study? \_\_\_\_\_

- Written response on a separate sheet of paper that answers each of the following questions:
  - a. Explain why you are requesting a change in your program of study.
  - b. Financial aid is limited. How will you fund the credits required to complete your new program of study if you do not get aid?
  - c. If you are requesting to pursue a second program, what is the benefit of this?
  
- Completed Degree Audit - Make an appointment to see an Advisor in Student Success Services and request a "Degree Audit". Submit a signed copy of degree audit with this form, along with any notations of course substitutions and pending transfer in credits.
  
- Request an official evaluation of all credits taken at all other colleges.

**CERTIFICATION:** By signing this worksheet, I certify that all of the information reported on it is complete and correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be referred to the OIG and/or be liable to repay all aid received.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Financial Aid Use Only</b>	Approved _____	Denied _____	
	Staff Initials _____	EPC update _____	FAM updated _____