APPEAL PETITION FOR REINSTATEMENT OF FINANCIAL AID

All appeals must be accompanied by a signed statement describing in detail the unusual or extraordinary circumstances beyond your control. Appeals without documentation are generally denied. The Financial Aid Office will send you a letter indicating whether the status of your appeal and subsequent financial aid awards.

Letters of explanation must include the following items, at minimum:

- What happened
- When it happened (date specific)
- Why it is no longer a problem or the steps you are taking to assure it does not affect your future academic success.

My appeal is based on one of the following:

1. I experienced unusual or extraordinary circumstances beyond my control.
   Indicate the type of unusual circumstances beyond your control (check one):

   - [ ] Family Member’s Death
     Attach a copy of the death certificate or funeral notice
   - [ ] Illness
     Attach documentation from a medical care provider
   - [ ] Other Unusual or Extraordinary Circumstances
     Documentation must be attached. Examples of documentation include, but are not limited to, the following: court documents; letter from a mental health care provider; police reports; letter from North Seattle College’s Disability Services office; letter from a member of the clergy.

2. My last quarter of attendance meets each of the conditions below:
   a. I have successfully completed 6 or more credits towards my program of study
   b. During my last quarter of attendance I completed all credits that I registered for
   c. My current cumulative GPA is a 2.00 or better

   *Please Note:* Official transcripts must be submitted for coursework taken at another institution

CERTIFICATION: Each person signing this worksheet or submitting supporting documentation certifies that all information reported on it is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

______________________________  ________________________________
Printed Name                  Signature

______________________________  ________________________________
Date                          Student ID or SSN

North Seattle College does not discriminate on the basis of race or ethnicity, color, age, national origin, religion, marital status, sex, gender, sexual orientation, gender identity, veteran or disabled veteran status, political affiliation or belief, citizenship/status as a lawfully admitted immigrant, or disability.