

Requirements for Approval:

- Attend information session. Applicants must bring transcripts and/or COMPASS test scores. See web page calendar for dates, times and location <https://northseattle.edu/programs/pharmacy-technician/calendar>
- Provide evidence of high school completion or GED equivalency or higher as required by the Washington State Board of Pharmacy.
- Provide college transcripts showing successful completion of ENG 097/098 with final placement into ENGL& 101 and MATH 097 Elementary Algebra or higher taken within the last five years of application date.
OR
- COMPASS placement into ENGL& 101 (within last two years from application date) and/or MATH 098 Intermediate Algebra (within one year of application date). For drop-in testing hours and test procedures, go to <https://northseattle.edu/testing>
- Submit completed Pharmacy Technician application with cashier's paid stamp for non-refundable \$35 application fee.
- Complete personal data/attestation form. Past conduct could impact future licensure under Washington State Department of Health Board of Pharmacy rules, RCW 18.64A.050, paragraphs 2 and 3, identify grounds for refusal, suspensions, or revocation of the pharmacy technician certificate <http://www.doh.wa.gov/hsqa/professions/pharmacy/boardinfo.htm>.
- Submit color copy of photo ID.
- Complete an American DataBank national background check. Cost is *\$52.50 (*Cost is subject to change) <https://seattlecc.applicantcompliance.com>
- Computer proficiency is recommended. Graduates should expect to keyboard 45 WPM minimum to meet most employer's expectations.
- Applicants who have met the requirements for approval will be placed on the approval list. The program starts one time per year, fall quarter.

Externship Requirements: Students who are accepted into the program must meet the following requirements by the end of first quarter in preparation for externship placement.

Students must submit copies of documentation of immunizations for:

- Measles, Mumps and Rubella (MMR) - vaccinations or proof of positive titer
- Diphtheria/Tetanus (DT) – must be within the last 9 years
- Hepatitis B series or proof of a positive titer
- Varicella – vaccination or proof of a positive titer
- Two-step Tuberculin skin test (or alternate documentation). Test results must remain current for the duration of the program. TB tests must be done yearly.
- Current flu shot

If required by externship site, student must submit a copy of drug test results. Drug tests will be at the expense of the student.

Students must be able to demonstrate the following:

- Good body mechanics, lift/carry a minimum of 25 pounds independently and 50 pounds. with assistance
- Have normal/corrected vision and hearing within normal range
- Ability to tolerate intermittent sitting, standing, stooping and walking with full range of motion
- Good manual and finger dexterity

- Effective communication skills, including ability to read and write in English and communicate verbally in English both in person and by phone
- Ability to stand on carpeting or linoleum or be seated at a standard desk using an office chair for 2-4 hours
- Emotional stability and maturity in various circumstances in interpersonal relationships with staff, patients and visitors
- Ability to deliver care across the age spectrum with cultural and ethnic sensitivity

Evaluation of Achievement (during the three-quarter program) includes:

- Written and oral exams
- Class and laboratory assignments
- Externship evaluations
- Professional behavior

Once the student begins taking courses for the Pharmacy Technician program, they must:

- Receive no less than a 2.0 grade in any required class. A grade below 2.0 will require the student to repeat the course. **No course may be repeated more than once without faculty approval.**
- Pass all first quarter classes and receive faculty approval before placement into an externship site.
- Upon completion of an HIV/AIDS training course, student must register with the State Board of Pharmacy as a Pharmacy Assistant prior to their externship experience.
- Pass PHA 140, 150 and 160 before being allowed to register for PHA 141, 151 and 161.
- Maintain an average score of 3 (meeting expectations) on externship evaluation. Students who score less than 3 will be removed from their externship site for that quarter.
- Must complete the program in 12 months.